

# Masterton Christmas Fair



**Please read the following Terms & Conditions - by applying for a site you are accepting the terms and conditions.**

**When you book a stall site you accept that these terms and conditions apply:**

- **Stallholders complete the application form** (a link is/will be available on [www.mastertonchristmasfair.nz](http://www.mastertonchristmasfair.nz) home page when applications open.)
- You will receive an email confirming receipt of your application.
- When your application has been processed, you will receive an invoice which should be actioned as soon as practicable.
- Sites will not be allocated until payment is received.
- On receipt, payment will be acknowledged.
- Sites will be allocated and you will be notified of the detail.
- Stallholders will have access to their sites on Fair day from 5am.
  
- **Application does not guarantee** your preferred or any site and the organisers have the right to decline any application.
- **Stall Cancellations** are accepted (minus \$25 administration fee) up to 1<sup>st</sup> November.
- **No refunds** after 1st November. Allow four weeks for refund process.
- **There is NO Rain Check clause or refunds because of weather** – the Fair happens "rain or shine"
- **Health and Safety** terms and conditions may be added to or changed at the organisers' discretion.
- **No stall site** may be on-sold, shared, given away, or used by anyone other than the accepted stallholder without the prior approval of the organisers.
  
- **Food stallholders** (those selling food for consumption at the Fair, or otherwise) must register with the Masterton District Council using this link
- <https://www.mstn.govt.nz/rules-regulations-and-licenses/food/food-notification?ed-step=1>
- **The above link is included in the Stall Registration Form.**
  
- There is no fee to pay for this registration.
  
- **Please attach a copy of your registration certificate which you receive from the Masterton District Council to your Stall application.**
  
- **Power:**
- We do not provide power to any sites.
- You need to supply your own generator.
- **Generator noise** must not exceed 60dB. Noisy generators will be shut down.
- **All electrical equipment used** such as appliances, leads, plugs, multi power boxes etc. must be tested and show current Portable Appliance Test (PAT) tags and must meet OSH standards. The in-service Safety Inspection and Testing of Electrical Equipment known as Test and Tag is from the standard AS/NZS3760:2010.

**Gas:**

- **All gas equipment used** such as appliances, gas bottles, regulators, hoses, connectors, cooking rings, BBQ's etc. **must** be tested and verified in accordance with NZS 5256:2014 – a certificate of verification must be available for inspection by the organisers.
- **Lunch box cookers or canister cookers are not suitable for use and are not to be used.**

**On the Day:**

- **All vehicles must move slowly** on Queen Street and drivers must always follow block marshals' instructions.
- **Stallholder setup:**
- **Vehicles** need to be promptly unloaded and removed from the site. If a vehicle is necessary for your stall, you must book and pay for enough space for it to fit and remember to allow for towbar length plus the direction of the stall opening.
- **Removal of rubbish** from the site is the responsibility of each stallholder at the conclusion of the event. Stallholders failing to do so may be charged a fee to assist with rubbish removal costs in the future

**Health and Safety:**

- **In the interests of safety**, stallholders will take **all** reasonable steps to provide a safe environment and to ensure their own safety and the safety of others. All hazards identified by any stallholder at the Fair must be reported to a Rotary Block Marshal or Rotary HQ so that appropriate action can be taken. Any acts or omissions by the stallholder which endanger the health and safety of any person/s may result in removal from the Fair.
- The Masterton Christmas Fair (Rotary Club of Masterton South) will not be held responsible for any injury incurred by stallholders or any other person as a result of stallholder activities.